

CITY OF MENASHA
Parks and Recreation Board
Shepard Park – 100 Mathewson Street
August 10, 2015
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chairman Dick Sturm, Ald. Dan Zelinski, Cindy Schaefer-Kemps, Tom Marshall,

MEMBERS EXCUSED: Nancy Barker, Lisa Hopwood

OTHERS PRESENT: PRD Tungate, PS Maas, Tim Gosz, Sara Bell, Suzanne Brault Pagel, Kelly Krabbe, Kathy Stahl, Trish Nau, Chris Klein, Randy Thomson

C. MINUTES TO APPROVE

1. **Minutes of the July 13, 2015 Park Board Meeting** - Moved by S. Pawlowski, seconded by C.Schaefer-Kemps to approve the minutes of the July 13, 2015 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

Kathy Stahl was present and she highlighted some concerns that were written in her August 3 letter to the Common Council. Litter/lack of garbage cans in Jefferson Park was mentioned. Alcohol consumption in the park was deemed excessive. She would also like to provide fish line containers in at least Jefferson Park. Staff at Heckrodt is working on this as an Eagle Scout project.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report** – PRD Tungate reported that time has been spent working on the Gilbert project, CIP plan, Grunski Runski – Aug 8, and the first annual Corny Community Walk- Aug. 13 which is being co-sponsored by the Health Dept.
2. **Park, Pool and Vandalism Report** – PS Maas reported that no vandalism occurred last month, planning for the Koslo Park ball diamond rehabilitation have been occurring, soft surfacing going in at Clovis Grove play equipment, trees and fence removed from the east end of the Gilbert trail, some tree and plant watering has occurred.
3. **Column Committee Report** – Chairman Sturm reported that DOT will not allow columns in a State roundabout. Local ones ok. Next meeting is in October.

F. DISCUSSION

1. **2016 CIP for Parks Department** - PRD Tungate briefed the Board on what projects will be included in the 2016 capital improvement portion of the budget. The Mayor and Common Council will review all city requests in the upcoming weeks.
2. **Winz Park-discuss the next step** – lengthy discussion was held on whether or not to pursue repairing the badly deteriorated recreation surface on the top of Winz Park, or allow Menasha Utilities to pursue some type of roofing system on top of the clearwell, which would eliminate any further recreation from occurring on the deck. PRD Tungate stated that at a minimum, it would cost approximately \$150,000 to resurface the approximately 30,000 square feet of the clearwell deck. Depending on which roof option the Utilities chose, the range on that was \$50,000 or \$130,000

according to MU employee Tim Gosz. Chr. D. Sturm had the Board agree to a December 14 final decision on whether to abandon the deck as a public park. Several ideas were suggested on how to communicate with the neighborhood and get their feedback on the issue. A public meeting held last year was poorly attended. If the park were to close, the Board discussed the possibility of replacing the lost recreation amenities- tennis and basketball in either Jefferson Park or potentially across the street from Winz Park (old water tower site). Staff will proceed with establishing a process for contacting the neighbors, which may include a small postcard survey. Trish Nau with East Central may lend a hand in this process.

G. ACTION ITEMS

1. **Approval of Seafoodfest on September 11-12, 2015 in Jefferson Park** - Motion by T. Marshall, seconded by C. Schaefer-Kemp to approve Seafoodfest for Sept. 9-11, 2015. Motion carried.
2. **Approval of Twisted Pistons Car Show August 20, 2015 in Curtis Reed Square** – Motion by S. Pawlowski, seconded by Ald. D. Zielinski to approve Twisted Pistons Car Show August 20, 2015.
3. **Approval of a Born Learning Trail in Smith Park** - Motion by S. Pawlowski, seconded by T. Marshall to approve the installation of the trail in Smith Park to be placed near the existing play equipment. Motion carried.
4. **Approval of a Born Learning Trail (including bi-lingual signage) in Jefferson Park** – Motion by S. Pawlowski, seconded by C. Schaefer-Kemps to approve the installation of the trail near the existing play equipment in Jefferson Park. Motion carried.
5. **Consider designating the Brighton Beach green space as a city park** – after considerable discussion, a three part motion was made relating to the future of this greenspace. Moved by S. Pawlowski, seconded by Ald. D. Zielinski to: 1. Support the citizen group's plan to improve the greenspace, although staff would like input on the location and style of the bench. 2. Request that staff continue to work with MU staff and others to seek a resolution to the Third St. parkland issue-possibly to include accepting the Brighton Beach greenspace as a park to make up for the loss of a very small amount of parkland needed for the new bridge per DNR requirements. 3. Support accepting the Brighton Beach greenspace as a park, pending the outcome of the Jefferson Park master plan. Motion carried.
6. **Recommend trail extension from the new Memory Care facility on Midway Road into Barker Farm Park** – Motion by S. Pawlowski, seconded by C. Schaefer-Kemps to approve extending the trail from the Memory Care facility on Midway Road to the edge of Barker Farm park. This would be consistent with the previously approved master plan for the park. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Kathy Stahl mentioned that not all street ends are maintained the same, some not being accessible.

I. ADJOURNMENT

Moved by S.Pawlowski , seconded by T. Marshall to adjourn at 9:00 pm. Motion carried.